

	Indian Register Quality Systems [A Division of ISSPL Limited] (formerly known as IRCLASS Systems and Solutions Limited and IRCLASS Systems and Solutions Private Limited)	IV IRQS:FORM:59:11	
	Application Form for IATF 16949	Eff. Date	: 08-05-2026
		Developed by	: NR
		Approved by	: HEAD-IRQS

Questionnaire No. :		Date :	
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Application for	Initial Certification / Initial Certification + ISO 9001 / Initial LOC / Renewal / Transfer / Relocation of Site
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1. Company and Contact detail :

Name of Organisation			
Address			
Invoice address, if different from above			
Telephone No.		Pin Code	
Email ID		Website	
PAN No.		Fax No.	
GST Details		TAN No.	

Name	Designation	Phone No.	Mobile No.	Email ID

Certificate Structure	Single Manufacturing Site: <input type="checkbox"/> Yes <input type="checkbox"/> No
	Single Manufacturing Site with Extended Manufacturing Site(EMS)(s): <input type="checkbox"/> Yes <input type="checkbox"/> No (if yes No of EMS)
	Corporate Scheme: <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes No. of Sites under corporate)

2. Business activity (Product, Processes and/or services)
 a) Also attach your Process Flow Diagram, Product profile/company profile/service brochure.
 b) Applicability of Product into automotive supply chain.

3. a. Desired Scope of Certification: (Sequence Interaction Matrix to be attached)

3. b. Product Design Responsibility
 Organization responsible Or Outsourced
 Customer Responsible

3. c. Language spoken other than English other languages if any pl. specify

4. a. QMS Structure

1) Single Manufacturing Site						<input type="checkbox"/> Yes <input type="checkbox"/> No
Main Manufacturing	Product at this site	Language of Communication	Proportion of employees that do	Outsourced Processes, if any	Non-Applicable Clauses	Approvals / Statutory &

Site Address			not speak the language			Regulatory requirements

<p>2) Single Manufacturing Site with Extended sites *Site within 10 miles (16 Km) and no more than 60 minutes of driving from Main manufacturing site can only be considered as Extended Site.</p> <p>Single Manufacturing Site with extended Sites should be considered as - A single manufacturing (Main) site having one or more additional manufacturing sites with different addresses. - Single certificate including details of all additional extended manufacturing sites will be issued.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Applicable only in case of Extended Manufacturing Site

Main Manufacturing Site Address	Extended Site Address	Transit time Or Distance from the main Manufacturing site	List of Manufacturing Activities

3) Standalone Remote Support Locations (SARSL)	Number of Standalone Remote Support Locations (RSL)			: <input type="checkbox"/>
Support location Address	USI	Function(s)	Language of Communication	Is SRSL audited by other Certification Body?
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
				<input type="checkbox"/> Yes <input type="checkbox"/> No
Any Indirect Support location (An indirect support location may also be called a "Remote of a Remote.")				

<p>4) Multiple Manufacturing Site(s) [Corporate scheme] If yes, then please fill-up this Application Form for each Manufacturing Site under Corporate Scheme.</p> <p>Corporate Scheme should be considered as - Multiple manufacturing sites are audited collectively with common support locations. - Separate certificate for each Manufacturing Site will be issued.</p>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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Name of the Manufacturing Site	Address

Any relocation that occurred since the previous IATF 16949 audit	
Any significant changes to the structure or context of the organization since the previous audit,	

5. Type of Certification Required	
Initial Certification (Stg. 1 & Stg.2)	<input type="checkbox"/> Yes <input type="checkbox"/> No
Upgrade from ISO 9001	<input type="checkbox"/> In case of upgrade from IRQS kindly provide the ISO Certificate details
Upgrade from Letter of conformance (LOC)	<input type="checkbox"/> Yes <input type="checkbox"/> Not applicable

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Transfer	<input type="checkbox"/> Yes <input type="checkbox"/> No					
Renewal	<input type="checkbox"/> Yes <input type="checkbox"/> No					
Any changes in the Management System / Operations / Production Line / Location vis-à-vis last audit (To be filled at Renewal stage)						
Have you been previously certified to IATF 16949 and the certificate has been Cancelled / Withdrawn / Expired Letter of Conformance?	<input type="checkbox"/> Not applicable					
	<input type="checkbox"/> Yes (All final audit reports and all nonconformity records from the last three (3) years of certification, including records of nonconformity responses have been accepted required to be submitted along with the application)	<input type="checkbox"/> Cancelled <input type="checkbox"/> Withdrawn <input type="checkbox"/> Expired Letter of Conformance (LOC) (In case appropriate reasons for previous certificate withdrawal is not provided, IRQS may approach relevant oversight office to obtain the reason for withdrawal)				
State Reason, in case Certificate is Cancelled / Withdrawn						
Previous IATF Certificate / LOC Number in last 3 years						
Unique Site Identification (USI) Code of Main Manufacturing Site						
Certificate valid until						
Previous Certification Body						
Is organization failed in Stage 1 readiness assessments and /or Stage 2 certification audits conducted within last 6 months?						
7. Details of Manpower / Employees (Note : for additional sites / SRSL, please add row).						
Site(s)	No. of Shifts	Full time Employees	Part time Employees	Contract Employees	Temporary	Average Number of Daily workers
Main Manufacturing Site						
Extended site(s)						
Standalone Remote Support Locations (SA-RSL)						
Total						
Grand Total						
c. Additional details (applicable only in case if the portion of the site is dedicated to Automotive)						
i. Are all Automotive Manufacturing processes separated from non automotive (kindly provide the shop floor layout indicating Automotive manufacturing, permanent barrier between automotive and non automotive manufacturing)					Yes <input type="checkbox"/>	No <input type="checkbox"/>
ii. Are dedicated personnel used for Automotive manufacturing ?					Yes <input type="checkbox"/>	No <input type="checkbox"/>

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8a. Details of Customer	
Customer / IATF OEM Name (Mandatory) <E.g. General Motors, Ford, Chrysler, Volvo, Fiat, Jaguar, Land-rover, Stellantis etc.>	Vendor Code
8b. Active bid list for a customer requiring IATF 16949 certification (Applicable only for LOC clients)	
8c. Any performance complaint received in the previous twelve (12) month period including its status	

9. Name and contact details of the Management System Consultant / Advisor: <input type="checkbox"/> Yes / <input type="checkbox"/> No			
If Yes, please fill up the below details :			
Name of Consultancy Services	Name of Consultant	Email ID	Phone No
If No Consultant, then how is the system implemented ?			
10. Expected Audit Date			
11. Any Other Certification Scheme(s) (Required from IRQS)			

Note: *Failure of the applicant organization to disclose information about existing or previous IATF 16949 certification, letters of conformance, certification attempts, or the intentional misrepresentation of information provided in the application process is considered a breach of the legal contract and shall result in the withdrawal of the client's IATF 16949 certification or a negative certification decision where certification is pending a decision by the certification body.*

Name of Organisation representative:		Position:	
Signature:		Date:	

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